#### WHY WORK FOR CCHS?

We offer a comprehensive benefit package including:

- Competitive Salary
- Medical, Dental, and Vision Benefits
- Flexible Spending Account
- Company Paid Life Insurance
- Company Paid Long Term Disability (LTD)
- Additional Voluntary Insurance Benefits

Tuition and fees will be paid directly to Chesapeake College by CCHS. Books and educational materials will be reimbursed to you upon submitting an expense report with the receipt. CCHS will pay for the exam fees one time, and you will be reimbursed upon certification of passing the exam. If the exam is not passed on the first attempt, any additional attempts will be at your expense.

Accepting this scholarship, you agree to a (two-year employment commitment or a three-year employment commitment) after successful completion of your licensing exam. If you elect to voluntarily end employment with CCHS within the employment commitment years, the amount of the scholarship will be considered only a loan. The employee will be responsible for repayment of a prorated portion to CCHS.



# What is a Certified Medical Assistant?

Balancing clinical and administrative duties, a Certified Medical Assistant:

- is a member of the healthcare delivery team who works directly with patients throughout their visit to a health center;
- performs delegated clinical duties within the supervising physician's scope of practice including- taking medical histories, vital signs, collecting and preparing lab specimens, administration of injections, EKGs, and assisting during patient procedures and examinations;
- Works within the Electronic Health Record to document patient data, reconcile past medical information, document billing charges according to procedures performed, etc.;
- Assists patients with questions about appointments and procedures;
- Communicates with all members of the healthcare team to address patient questions or concerns.

#### **DID YOU KNOW?**

According to the U.S. Bureau of Labor Statistics' current Occupational Outlook Handbook, the medical assistant field is expected to grow by 18% through 2030.

#### What is a Dental Assistant?

Balancing clinical and administrative duties, a dental assistant:

- works with Dentist assisting with fillings, crowns, bridges, extractions, and dentures;
- takes blood pressures, reviews medical history, and takes x-rays (when certified);
- readies the room for procedures and disinfects the room when procedures are complete;
- disinfects and sterilizes dental instruments and equipment;
- educates patient on oral hygiene techniques, disease prevention, and instructions for care after dental procedures.
- Dental assisting is a career that allows for personal growth

# Dental Assisting is a career that allows for personal growth.

- Dental Assisitant
- Certified Dental Radiation Technologist
- Qualified Dental Assistant/Expanded Functions Dental Assistant
- Certified Dental Assistant

### WHY BECOME A CMA/DA?

In addition to having CCHS pay for your certification, the benefits are numerous:

- Get started in a rewarding career without the cost of an expensive degree.
- Flexible schedule and competitive pay (Average salary in Maryland is between \$18-20 per hour).
- More job choices and opportunities.
- Room for advancement.
- High demand in the healthcare field.



**Director of Human Resources at** mbook@choptankhealth.org

# **GET STARTED ON** YOUR APPLICATION TODAY!

# **Contact Melissa Book,**



Medical/Dental Assistant

**SCHOLARSHIP** 

**PROGRAM** 

can be!

## Join CCHS and Launch Your Professional Career!

We'll pay for your certification, exam, and other associated educational costs.

#### **DID YOU KNOW?**

According U.S. News, dental assistants rank #25 in Best Health Care Support Jobs.

The Bureau of Labor Statistics projects 19.5 percent employment growth for dental assistants between 2016 and 2026. In that period, an estimated 64,600 jobs should open up.

